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| **TXXXX****T - Code** | **Project Name / Phase Name****NIR Project Name** | **1\*****NIR Phase** |
| **SECTION A: Third Party Works: Major Work / Programme Phase Request** Complete blue boxes of Section A and send to thirdpartyworks@translink.co.uk |
| **Role**  | **Contact Name** | **Organisation** | **Address / Email Address** | **Contact Number** |
| **You** |  |  |  |  |  |
| **Main Client (CDM)** |  |  |  |  |
| **Principal Designer** |  |  |  |  |
| **Principal Contractor** |  |  |  |  |
| **Person In Charge (Site)** |  |  |  |  |
| **Others:** |  |  |  |  |
| **Nature of Work, Location and Proposed Start Date & Timescale:** *(Append Drawings and RAMs)* *Elements Near or Affecting the Railway:* *Railway Risk Mitigation Details:* *Type of Railway Safe system proposed (Safest Night T3 Possession, T2, Highest Risk Day time Red Zone)**Railway Experience & Competency: (Do your staff have PTS or require a TVP)**Proposed Programme: (Please attach)* |

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| **SECTION B: Third Party Billing Details & Estimated Cost for the above phase or Major Work**Estimate provided by TPW Engineer when details and arrangements are confirmed |
| **Name and address of Company to be invoiced:** *Enter text here*  |
| **Purchase Order No:** |  | **Signed:** |  |
| **Cost Estimate**  | ***£*** ***+ VAT*** | **Dated:** |  |
| **NB: No works will be planned by NIR until an order no. is submitted with billing details and signed agreement (by person with said authority)** to pay for NIR costs incurred for safety staff and to mitigate the risks as a result of these proposals as per TPW Procedure / Agreement |

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| **SECTION C: Third Party Works Review & Permission to Proceed Permit**Subject to completion of Section D: TPW Pre-Start Checklist |

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| **Third Party Works Engineer**  | **Signed** | **Date** | **TPW Permission to Proceed** |
| **Yes** | **No** |
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| **Cost Review: Actual Costs following completion of the works (where applicable)** | **£ +VAT**  |

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| **TXXXX****T - Code** | **Project Name / Phase Name****NIR Project Name** | **1\*****NIR Phase** |
| **SECTION D: Third Party Works: Pre-start Checklist**To be completed by Third Party Works Team (Delete as appropriate) |
| **Considerations:** | **1** | **2** | **3** | **4** | **No / NA** |
| **Change Management Check** | **Routine** (No further Action) | **Non-Routine & Not Significant**  | **Non-Routine & Significant**  | **Consultation for 2 or 3 Accepted?** |  |
| **Desktop Assets Review - Consult with Departments** | Major Consult & agreementGIS Asset Map | Minor Consult & agreementGIS Asset Map | State Departments to Consult | Lands & LegalsY / N/A | N/A |
| **Insurance RA & Cover Provided or OCIP** | RA £100m PL / PI | OCIP £100m PL | Minor works N/A | Cover Letter Provided Y/N | N/A |
| **Lands & Legals** | Land Check / Agreement | Maintenance Agreement | TPW Agreement | CompleteY/N | N/A |
| **Access to track or Adjacent (PTS / TVP)** | RRV Access ArrangementsThird Party / NIR | Yes PTS & PPE | Yes TVP (No.) & PPE | Adjacent Works No PTS/ TVP, PPE required and NO access to track | No Access to Track |
| **Safe System of Work** | T3 WON – Staff byThird Party / NIR  | T2 – Staff byThird Party / NIR | Redzone – Staff byThird Party / NIR | Minor Adjacent works - Emergency Protocol | N/A |
| **Technical Assurance**  | Permanent or Temporary WorksCrane, Piling or Scaffold | UTX Procedure | Track / Slope Monitoring | Temporary Speed Restriction | N/A |
| **S&T Protection** | S&T Records, Survey & Mark-up | S&T Trail Hole, Diversion or Protection | Signal Sighting Check | Flood Lights / Glare Check | N/A |
| **Trees & Vegetation Management** | Dangerous Trees | Tree Felling by Third Party / NIR | Group Of Trees at Risk Y / N | Invasive Species | N/A |
| **H&S RAMS Review** | Escalate review & Comments addressed | First Aid Provision Included | Emergency Plan Included (Railway) | Acceptable  | Not Acceptable Comments  |
| **Site Assurance Considerations** | Slew Restrictor Witness | Working Platform / Base Inspection | Scaffolding Cert | Earthworks Witness / Review | Safe Hand back |
| **TPW Notes / Comments****(Site Specific Checks)** | Email links to TPW Webpage, Safety Hub or attach Translink Documents relevant to works proposalsAppointment of Site Manager & PIC Roles Pre / Post works photographic record arrangements |